

### **Abstract**

This invention is directed to a system and method for processing electronic documents. The system and method involve using a template sheet onto which an associated user writes instructions for processing of the electronic document. Such a system and method for processing electronic documents is easier, faster, and more user-friendly. The system and method allows users to conveniently and quickly set up processing instructions by eliminating or minimizing graphical user interfaces or machine interfaces. Such a system and method is helpful to regular users who may not be technologically savvy as it only involves minimal information from the user to process the documents.